

## National Convention Registration Process for 2017

National convention registration is open online. Convention registration can be done by an individual. Alternatively, a representative of the chapter can purchase multiple registrations for chapter members. There is no difference in price. However, there is a convenience factor for the multiple purchases.

Go to the Convention Summary page of the website to get additional information about the rates and deadlines for the 2017 National Convention. You can get to the summary page by clicking [here](#).

### National Convention Registration for Individual Members

- An individual member may choose when to purchase the convention registration. Rates increase as we get closer to the convention.
- The online form is filled out by the individual member and paid by the individual member.
- Online payment must occur while filling out the online membership form. Offline payment must arrive at the NBS National Office within 10 days of completing the online registration.
- Individual registrants must agree to the conditions of registration.
- The individual convention registration form can be accessed by clicking [here](#).

### National Convention Registration for Group Purchase

- Two or more registrations for members from the same chapter may be purchased. This process is limited to chapter members staying at the convention hotel. (If you are purchasing more than 10 registrations, e-mail [nbsaerho@swbell.net](mailto:nbsaerho@swbell.net) with the number and you will receive a special registration code.)
- A chapter registration coordinator (advisor, president, treasurer, or other) gathers the information, inputs it into the registration form, and processes the group payment.
- The coordinator will fill out an online form confirming the names of the registrants by March 7, 2017. A link to the form will be posted on the NBS website after January 1, 2017.
- **Individual attendees DO have to fill out the individual, online, convention registration form (see above) but should select the "Chapter Group Purchase" option on the form.**
- Individual members who make up the group registration purchase must agree to the conditions of registration. Those can be found below.
- Online payment must occur while filling out the online convention registration form. Offline payment must arrive at the NBS National Office within 10 days of completing the online registration. Otherwise, the prevailing convention cost will apply to the registration.
- The chapter group registration purchase form may be accessed by clicking [here](#).

# NBS-AERho Convention Registration

## Terms of Registration

### Purchasing a convention registration indicates:

- I understand the refund policy for NBS Convention registration is as follows. 1) Supersaver registration is non-refundable but the registration can be transferred to another member in the registrant's chapter by submitting a registration transfer form by 3/7/17. 2) A written/email request is required for refunds in other registration categories. The refund will be prorated on the following schedule: 67% refund if request is postmarked by 2/14/17, 33% refund if request is postmarked by 3/7/17, and no refund if request is postmarked after 3/7/17.
- I understand the purchase of the discounted "at Hotel" registration requires me to stay in the NBS-AERho room block at the Hilton Meadowlands Hotel during the course of the 2017 National Convention. (My name must be in the hotel guest database.)
- I understand that I must be a paid member of the National Broadcasting Society by November 16, 2016 (or at the time of purchase if purchased after 11/16/16) AND at the time of the convention in order to obtain this member rate.
- I acknowledge my appearance and conduct not only reflect on me, but on the Society as well. I therefore agree to maintain a professional appearance during all convention meals, sessions and events.
- I acknowledge and accept that all NBS-AERho sponsored events are alcohol and smoke free and will abide by these guidelines.
- I accept that any hotel in which the convention may be held reserves the right to eject me from the hotel if my conduct becomes a nuisance to other guests. I also understand that no refunds of fees will be issued because of the action.
- I understand contractual agreement led to registration pricing based on hotel occupancy. Hotel reservation lists will be compared against convention registrations.
- I understand that a portion of hotel lodging fees (\$20 per night) will be rebated to the NBS-AERho convention account to partially pay convention costs.
- I grant permission to NBS-AERho to use my image in any organizational related promotional material either in print or via electronic dissemination (video or web-based).
- I give NBS-AERho permission to e-mail convention information and organizational updates to me. The messages will be sent to the current e-mail address provided in my membership application or the e-mail address on this form.